

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: February 16, 2005

Division: Public Works

Bulk Item: Yes X No

Department: Engineering – Construction Mgt.

Staff contact person: David Koppel

AGENDA ITEM WORDING: Receipt of monthly report on Change Orders reviewed by the County Administrator.

ITEM BACKGROUND: There were no change orders considered and approved by the County Administrator for the period 1/04/05 – 02/01/05.

PREVIOUS RELEVANT BOCC ACTION: On September 9, 1998, Ordinance No. 026-1998 was adopted in order to provide that the County Administrator may approve separate, non-cumulative change orders for construction project contracts and professional service contracts in amounts not to exceed \$25,000.00 or 5% of the original contract price, whichever is greater. The BOCC requested a monthly report of all change orders considered by the County Administrator.

CONTRACT/AGREEMENT CHANGE: N/A

STAFF RECOMMENDATIONS:

TOTAL COST: N/A

BUDGETED: Yes X No

COST TO COUNTY: N/A

REVENUE PRODUCING: YES NO X **AMOUNT PER MONTH** **YEAR**

APPROVED BY: County Atty. OMB/Purchasing Risk Management

Item Prepared By: Berry B. Rikard, Jr. David S. Koppel
Berry B. Rikard, Jr. P.E., Assistant County Engineer David S. Koppel, P.E., County Engineer

DIVISION DIRECTOR APPROVAL: Dent Pierce
Dent Pierce, Division Director

DOCUMENTATION: Included Not required X

DISPOSITION: **AGENDA ITEM #**